

**Amberwood HOA
Minutes for the Meeting
Of the Board of Directors
September³⁰, 2004**

GENERAL BUSINESS

- I) Meeting Called to Order at 2:55 p.m.
 - a) Board Members in Attendance: James Dorney and Brian Saathoff.
 - b) Attending from Severn Trent: Liz Crenshaw and Kathy Ford.
 - c) Establish a Quorum: Established (James Dorney and Brian Saathoff present)

AMBERWOOD BUSINESS

- II. Minutes from August 19, 2004 meeting were reviewed and approved.
- III. Reviewed and approved financials.
- IV. Reviewed delinquency listing.
- V. Reviewed and approved Covenant Infractions Report; specific infractions reviewed as follows:
 - a. 133 Amberwood Ct. Recommended we send a strongly worded letter explaining the fining policy for recurrent trash can violations. Board approved.
- V. Managers' Report on specific items:
 - a. Reviewed the Annual Meeting date and reset for October 19, 2004. The school had a parent open house night conflicting with original date of October 12, 2004. Board approved the change and an amendment letter will be mailed to the homeowners.
 - b. Ms. Crenshaw asked and received Board permission to purchase four signs to post in neighborhood advising of the Annual meeting date/place/time.
 - c. Ms. Crenshaw asked for and received Board permission to purchase permanent signs for the pool, "POOL CLOSED", as required by city ordinance.
 - d. Discussion began about the off-season pool repairs to be done by the General and Pool contractors. James Dorney agreed to facilitate these repairs with Brady Burns and to have a workable timeline with the defined scope available by the next meeting date. Severn Trent agreed to delay winterizing the pool chemicals until after this work is done (since it involves draining the pool, the wasted expenditure can be avoided).
 - e. To assist with budgetary estimates, Hines Pool is performing a three year machinery and maintenance plan. It will be forwarded to the Board members when available.
 - f. Ms. Crenshaw presented two expenditure requests from the Social Committee. The Board approved an additional \$150 expenditure from the Yard of the Month budget for Christmas light prizes (this is in addition to the current budget; three prizes will be awarded, \$150, \$100 and \$50) and they directed Severn Trent to order two (2) of the \$135 option bike racks for the pool area. These are to be purchased during the off-season and installed in time for pool opening next May, 2005.
 - g. The Board approved the purchase of two (2) bicycle racks to be added at the pool/amenities center. The approved model costs approximately \$135 each; Board approved the expenditure.
- VI. Scheduled October's meeting for Thursday, October 28, 2004 at 2 PM.
- VII. The meeting was adjourned at 3:25 PM.

Amberwood Board of Directors' Meeting Minutes approved this ____ of _____ 2004, by a

motion from Director _____ and seconded by Director _____.

Aye's _____ Nay's _____ Abstains _____

Director _____

Director _____